

TABLE OF CONTENTS

I. GENERAL

1.10 District Goals	13
1.20 District Legal Designation	14
1.31 Accountability - Parent Bill of Rights	15
1.311 Accountability – Parent Opt-Out Rights	19
1.32 Accountability - Community Involvement	22
1.33 Accountability - General Complaints	23
1.34 Accountability - Complaints About Instructional Resources	25
1.35 Accountability - Financial Reporting, Audits, and Reviews	26
1.36 Accountability - Superintendent	28
1.37 Accountability - Parental Right to Bring Suit	29
1.38 Accountability - Parental Notification	31

II. LOCAL GOVERNANCE

2.11 Board - Powers and Duties	35
2.21 Organization - Organizational Meeting	36
2.22 Organization - District Superintendent	38
2.23 Organization - District Attorney	39
2.24 Organization - Advisory Committees	41
2.31 Policy - Adoption, Revision, Suspension and Repeal	42
2.32 Policy - Regulations	43
2.41 Ethics - Board Member Removal from Office	44
2.42 Ethics - Board Member Conflict of Interest	45
2.51 Meetings - Regular, Special, Study Session	47
2.52 Meetings - Executive Session	49
2.53 Meetings - Notice	50
2.54 Meetings - Agenda	51

TABLE OF CONTENTS

II. LOCAL GOVERNANCE

2.61 Members - Qualifications	52
2.62 Members - Oath of Office	53
2.63 Members - Resignation	54
2.64 Members - Communication with Employees	55
2.65 Members - Communication with the Public	56
2.64 Members - Appointed and Member-Elect	57
2.65 Members - Training	58
2.66 Members - Expense Reimbursement	59
2.67 Members - Insurance/Liability	60
2.68 Members - Memberships	62
2.69 Members - Access to District Records and Facilities.....	63
2.71 Superintendent - Contract	64
2.72 Superintendent - Evaluation	66
2.73 Superintendent - Non-Renewal of Contract	68
2.74 Superintendent - Resignation	69

III. STUDENTS

3.11 Equal Opportunity - Education	71
3.12 Equal Opportunity - Complaints	72
3.21 Attendance - Boundaries	73
3.22 Attendance - Student Attendance	74
3.23 Attendance - Compulsory Attendance	75
3.24 Attendance - Unsafe School	76
3.25 Attendance - Withdrawal/Dropout	78
3.26 Attendance - Absences	79
3.27 Attendance - Truancy	81
3.28 Attendance - Religious Classes	82
3.29 Attendance - Chronic Health Conditions	83

TABLE OF CONTENTS

III. STUDENTS

3.31 Admission - Age Requirements	84
3.32 Admission - Resident Students	86
3.33 Admission - Non-Resident Students	89
3.34 Admission - Foreign Exchange Students	91
3.35 Admission - Transfer Students	93
3.36 Admission - Homeless Students	95
3.37 Admission - Open Enrollment	97
3.38 Admission - Revocation of Open Enrollment	100
3.39 Admission - Grade Placement	101
3.41 Conduct - Student Rights	102
3.42 Conduct - Student Conduct	103
3.421 Conduct - Cell Phones and Social Media	105
3.43 Conduct - Student Dress	107
3.44 Conduct - Damage to District Property	108
3.45 Conduct - Freedom of Expression	109
3.46 Conduct - Gang Activities	111
3.47 Conduct - Hazing	113
3.48 Conduct- Tobacco, Drugs, Alcohol	115
3.49 Conduct - Weapons	117
3.51 Discipline - Interviews, Searches and Arrests	119
3.52 Discipline - Corporal Punishment	122
3.53 Discipline - Suspension and Expulsion	123
3.54 Discipline - Bullying, Harassment and Intimidation	125
3.55 Discipline - Restraint and Seclusion	127
3.56 Discipline - Fines	129
3.61 Activities - Clubs Grades 7 and Above	130
3.62 Activities - Finances	132
3.63 Activities - Contests	133

TABLE OF CONTENTS

III. STUDENTS

3.64 Activities - Government	134
3.65 Activities - Interscholastic Sports	135
3.66 Activities - Extracurricular Eligibility	137
3.71 Health - Wellness	138
3.72 Health - Insurance	140
3.73 Health - Immunizations	141
3.74 Health - Infectious Diseases	143
3.75 Health - AIDS and Immunodeficiency Viruses	144
3.76 Health - Medicine	145
3.761 Health - Glucagon Administration	148
3.77 Health - Vision Screening	151
3.78 Health - Psychological Services	152
3.79 Health - Mask Policy	153
3.81 Safety - Supervision	154
3.82 Safety - Sex Offender Notification	155
3.83 Safety - Child Abuse	156
3.84 Safety - Automobiles	158
3.85 Safety - Restrooms, Locker Rooms, and Sleeping Quarters	159
Records - Privacy	161
3.92 Records - Transfer	163
3.93 Records - Surveys	164
3.94 Records - Biometric Data Collection	165

IV. COMMUNITY AND OTHER ORGANIZATION RELATIONS

4.11 Community Relations - Involvement in the District	167
4.12 Community Relations - Ballot Initiatives	168

TABLE OF CONTENTS

IV. COMMUNITY AND OTHER ORGANIZATION RELATIONS

4.13 Community Relations - Gifts, Grants, and Donations ...	169
4.14 Community Relations - Public Communications	170
4.15 Community Relations - Use of District Assets	171
4.16 Community Relations - Visitors	173
4.17 Community Relations - Public Solicitation	175
4.18 Community Relations - Relations With Other Organizations	176
4.21 Public - Meetings and Records	178
4.22 Public - Smoking on District Property	180
4.23 Public - Promotional Materials	181
4.24 Public - Advertising	182
4.25 Public - Media Relations	183
4.31 Relations With Other Organizations - Non District Schools	184

V. EMPLOYEES

5.11 Equal Opportunity - Employment	186
5.12 Equal Opportunity - Complaints	187
5.21 Employment - Priorities	188
5.22 Employment - Staff Positions	190
5.23 Employment - Contracts and Compensation	191
5.24 Employment - Professional Staff Hiring	193
5.25 Employment - Personnel Records	196
5.26 Employment - Certificated Employee Requirements ...	198
5.27 Employment - Oath of Office	200
5.31 Conduct - General	201
5.32 Conduct - Ethics	204

TABLE OF CONTENTS

V. EMPLOYEES

5.33 Conduct - Conflict of Interest	205
5.34 Conduct - With Students	207
5.341 Conduct - Personnel Cell Phones and Social Media	209
5.35 Conduct - Gifts	212
5.36 Conduct - Drug Free Workplace	213
5.37 Conduct - Non-Medical Use/Abuse of Drugs/Alcohol ...	214
5.38 Conduct - Smoking	216
5.39 Conduct - Reprisals	217
5.41 Discipline - Suspensions and Terminations	219
5.51 Activities - Political	220
5.52 Activities - Overtime	222
5.53 Activities - Performance Evaluations	223
5.54 Activities - Support Staff Resignations	224
5.55 Activities - Training	225
5.56 Activities - Tutoring	226
5.57 Activities - Professional Staff Resignations	227
5.61 Health - Wellness	228
5.62 Health - Infectious Diseases	230
5.63 Health - Employee Assistance	232
5.71 Safety - Personal Security	233
5.72 Safety - Workers' Compensation	234
5.81 Attendance - Approved Leave	235
5.82 Attendance - Citizenship Leave	237
5.83 Attendance - Vacation and Holidays	238
5.84 Attendance - Conferences	239
5.85 Attendance - Medical Leave Assistance	240

VI. ADMINISTRATION

6.00 Administration - District Office Hours	242
---	-----

TABLE OF CONTENTS

VI. ADMINISTRATION

6.01 Administration - Electronic Communications	243
6.02 Administration - Public Records of Electronic Communications	245
6.03 Administration - Records Retention	247
6.04 Administration - Insurance	248
6.05 Administration - Copyright	249
6.06 Administration - Sexual Harassment	250
6.07 Administration - Site Council	253
6.08 Administration - Non-Discrimination/Equal Opportunity	254
6.09 Administration - Bonded Employees	255
6.11 Revenue Sources - Proposals, Grants, and Special Projects	256
6.12 Revenue Sources - Lease and Rent	257
6.13 Revenue Sources - Outside	258
6.14 Revenue Sources - Student Activities and Auxiliary Operations	259
6.15 Revenue Sources - Services and Advertising	261
6.16 Revenue Sources - Community Programs	263
6.21 Budget - Annual Budget	264
6.22 Budget - Hearings and Adoption	265
6.23 Budget - Implementation	266
6.24 Budget - Carryforwards	267
6.25 Budget - Transportation	268
6.26 Budget - Transparency	270
6.27 Budget - Investments	271
6.31 Finance & Accounting - Payroll Procedures and Schedules	272

TABLE OF CONTENTS

VI. ADMINISTRATION

6.32 Finance & Accounting - Payroll Deductions	273
6.33 Finance & Accounting - Inventory	274
6.34 Finance & Accounting - Travel Expenses	275
6.35 Finance & Accounting - Cash Accounts	276
6.36 Finance & Accounting - Authorized Banking Signatures	277
6.37 Finance & Accounting - Responsibility	278
6.38 Finance & Accounting - Revolving Funds	280
6.39 Finance & Accounting - Annual Reporting	281
6.41 Facilities - Priorities	282
6.42 Facilities - Retirement of Facilities	283
6.43 Facilities - Maintenance	284
6.44 Facilities - Disposition	285
6.51 Food Service	287
6.52 Food Service - Free and Reduced	288
6.53 Food Service - Food Sales	289
6.54 Food Service - Third Party Food Sales	290
6.61 Safety - Education Programs and Training	291
6.62 Safety - Pesticides	292
6.63 Safety - Accident Reporting	293
6.64 Safety - Emergency Response Plans	294
6.65 Safety - Emergency School Closure	295
6.66 NOT USED	296
6.67 Safety - Vandalism	297
6.68 Safety - Personal Property	298
6.69 Safety - District Busses	299
6.71 Transportation - Safety	301
6.72 Transportation - Driver Training and Responsibilities .	303

TABLE OF CONTENTS

VI. ADMINISTRATION

6.73 Transportation - Controlled Substance Testing	304
6.74 Transportation - Purchase and Maintenance	307
6.75 Transportation - Special Uses	308
6.76 Transportation - Students in Private Vehicles	309
6.77 Transportation - Use of District Vehicles	310
6.78 Transportation - Records	311
6.81 Materials & Equipment - Maintenance and Control (Non-Instructional)	312
6.82 Materials & Equipment - Maintenance and Control (Instructional)	313
6.83 Materials & Equipment - Authorized Use	314
6.91 Purchasing - Ethics	315
6.92 Purchasing - Procurement	317
6.93 Purchasing - Vendor and Contractors	321
6.94 Purchasing - Sales Calls	322
6.95 Purchasing - Payment Procedures	323
6.96 Purchasing - Sales on District Property	324

VII. INSTRUCTION

7.11 Time - School Year	326
7.12 Time - School Day	327
7.13 Time - Summer School	328
7.14 Time - Holidays	329
7.15 Time - Ceremonies and Observances	330
7.21 Curriculum - Development	332
7.22 Curriculum - Adoption	333
7.23 Curriculum - Guides	334
7.24 Curriculum - Transparency	335

TABLE OF CONTENTS

VII. INSTRUCTION

7.25 Curriculum - Right to Review Professional Development Materials	337
7.26 Curriculum - Prohibition of Sexually Explicit Materials	338
7.31 Instruction - Basic Programs	339
7.32 Instruction - Special Programs	341
7.33 Instruction - English	343
7.34 Instruction - Gifted	344
7.35 Instruction - Bilingual	345
7.36 Instruction - Homebound	346
7.37 Instruction - Title I	347
7.38 Instruction - Controversial Topics	348
7.39 Instruction - Wellness	349
7.41 Academic Achievement - Testing Materials	352
7.42 Academic Achievement - Class Size	353
7.43 Academic Achievement - Course Load	354
7.44 Academic Achievement - Grading	
7.45 Academic Achievement - Promotion, Acceleration and Retention	355
7.46 Academic Achievement - Makeup Work	358
7.47 Academic Achievement - State Testing	359
7.48 Academic Achievement - Early Graduation	361
7.49 Academic Achievement - Graduation Requirements ..	362
7.51 Resources - Library	364
7.52 Resources - Volunteers	365
7.53 Resources - Animals	366
7.54 Resources - Display of Flags	367

*These policies have been prepared in substantial conformity to the statutes published in the Arizona Revised Statutes, as amended, updated to include the revised sections from the 57th Legislature, 1st Regular Session. Also, to the extent that conformity to regulations of any particular school board or of any state agency is at issue, the relevant regulation should be consulted for interpretive guidance.